



**TERMS OF REFERENCE  
FOR THE  
LANGUAGE REVITALIZATION  
WORKING GROUP**

**January 2017**

## **Preamble**

The fluency of First Nation language is in rapid decline. The strength and uniqueness of the Kwanlin Dün people live in our traditional culture, values and language. The protection and preservation of our traditions must be a priority.

The responsibility for the revitalization of language is shared between the government and its citizens and extends from generation to generation with the goal of ensuring that knowledge, values and healing are rooted in language and available now and in the future.

## **1.0 Mandate**

The mandate of this working group is to explore and develop language revitalization initiatives to increase the use of First Nation languages in the Kwanlin Dün government and the community.

## **2.0 Membership, appointment and term**

- 2.1 The Working Group may consist of no more than 5 members: 1 Elder, 2 Kwanlin Dün fluent speakers, 1 youth and 1 member at large.
- 2.2 A member of the Kwanlin Dün Council shall sit on the working group.
- 2.3 A member of the Kwanlin Dün Cultural Centre will be invited to participate.
- 2.4 Members shall be appointed for a 5 year term and may be reappointed upon expiry of term.

## **3.0 Chair**

The first meeting will be chaired by the Department of Education. The working group will appoint a member to act as chair for a length of time to be determined by the members.

### **3.1 The Chair shall:**

- (a) call meetings of the working group,
- (b) chair the meetings, and
- (c) take on other duties as directed by the working group

### **3.2 Eligibility to sit as a member**

To be eligible to sit as a member of this working group, individuals must be in good financial standing with Kwanlin Dün First Nation. If a member has rental arrears, he/she must be entered into a successful repayment plan for a minimum of six months and the arrears brought under control. Rental arrears or other money owing to KDFN will be deducted from honoraria payments.

#### **4.0 Administrative Support**

The department of Education will provide administrative support to the working group. Duties include: preparing the agenda in collaboration with the Chair, preparing and distributing meeting packages, recording of notes or minutes, and organizing the payment of honoraria to eligible working group members.

#### **5.0 Notice of meetings**

The Chair will provide five (5) working days' notice of upcoming meeting unless otherwise agreed by the members. The working group will be once a month.

#### **6.0 Code of Conduct**

If members are unable to attend the meetings, he/she must advise the Chair as soon as possible and outline the reason why. If a member misses three meetings without providing a good reason, then that member will be removed from the Committee.

#### **7.0 Reporting**

The Chair will provide a report on the status and progress of the working group's activities every six months.

#### **8.0 Honoraria**

Members of the working group, except the member of Council, will be entitled to receive honoraria in accordance with Kwanlin Dün's honoraria resolution and practice.

#### **9.0 Amendments**

The working group may periodically review and recommend amendments to these Terms of Reference for Council's consideration and approval.