



KWANLIN DUN FIRST NATION HOUSING

77 McIntyre Drive
 Whitehorse, Yukon
 Y1A-6H7
 Phone: (867) 633-7833
 Fax: (867) 633-7848

KWANLIN DUN HOUSING HOUSING APPLICATION

ELIGIBILITY REQUIREMENTS

1. A member of the Kwanlin Dun First Nation (Priority) or a status Indian from another First Nation;
2. 19 years of age or older;
3. No outstanding arrears with Kwanlin Dun First Nation, or other Housing organization;
4. Provide a Rental Reference from your previous Landlord;
5. Provide verification of income. (See below)

Please answer all the questions on this form. An incomplete form will not be processed.
 The Tenant Relations Officer is available to assist you if needed

APPLICANT INFORMATION;

CO-APPLICANT INFORMATION

Applicant's Last name	Co-Applicant's Last name
Applicant's First name and middle initial	Co-Applicants First name and middle initial
Kwanlin Dun Member # (If applicable)	Kwanlin Dun Member Number # (If applicable)
Other Status Indian Name of First Nation:	Other Status Indian Name of First Nation:

Birthdate:	Birthdate:
Social insurance #:	Social Insurance #:
Senior Disabled Yes () No () Yes () No ()	Senior Disabled Yes () No () Yes () No ()
Marital status Single() Married () Common-law ()	Marital status Single() Married () Common-law ()

Physical Street Address:	Physical Street Address:
Mailing Address: PO Box Number: Community: Postal Code:	Mailing Address: PO Box Number: Community: Postal Code:
Telephone: (h) (w)	Telephone: (h) (w)
Messages:	Messages:

PRESENT ACCOMODATION:

- Total number of people living in present accommodation: # _____;
- Number of bedrooms in the present accommodations: # _____;
- Monthly rent or room rate: \$_____ or Monthly Mortgage \$_____;
- Monthly Utility Costs: Heat: \$_____ Power: \$_____;
- Type of accommodation: apartment (); house(); rooming house(); tent(); shelter(); other ();
- Does your present accommodation have: hot and cold running water(); bath or shower(); indoor flush toilet();
- Condition of present accommodation: good (); fair (); poor () – please explain:

- List the main reasons why you are applying for a unit:

OCCUPANT INFORMATION (list all the people who will be moving with you):

	Age	Gender	Relationship to applicant

HEALTH OR SOCIAL FACTORS (include a letter from your Doctor, Social Worker, RCMP, or Court Order confirming any health or social problems being caused by your present accommodation):

- Is your present accommodation causing health or social problems: Yes () No ()

- Please list any disability or special housing needs that are required for you or your family:

Reference information:

(Include a rental reference and telephone number from your previous Landlord)

Applicant	Co-applicant
Do you have any arrears with Kwanlin Dun Housing or other Landlord? Yes() No() \$_____	Do you have any arrears with Kwanlin Dun Housing or other Landlord? Yes() No() \$_____
Have you ever been evicted for arrears, tenant damage or noise and disturbance: Yes() –when_____; No()	Have you ever been evicted for arrears, tenant damage or noise and disturbance: Yes() –when_____; No()
Are you in good standing with the heating and power company: No(); Yes()	Are you in good standing with the heating and power company: No(); Yes()

EMPLOYMENT AND INCOME:

(Include income verification for all sources of income – employment, EI, self-employed, S.A. Start with yourself, then co-applicant, and then all other members, 19 and over, who receive some source of income)

Name	Employer or source of income	Total gross monthly income

PET INFORMATION:

Tenants must abide by City of Whitehorse Animal Control Bylaws. Pets are not allowed in Kwanlin Dun’s apartment rentals:

Name	Neutered or spay (yes or no)	Licensed (yes or no)

SECURITY DEPOSIT:

A \$350 security fee will be required before moving into the rental unit. This fee stays in a trust account and will be returned to you when you move out, as long as you have left the unit clean, undamaged and rent paid to date. Do you have the required deposit? Yes() No()

DECLARATION:

I/we declare that the statements made in this application are true and complete. I/we further understand that if any of these are found to be untrue, that this application may be rejected. I/we further understand that the information provided is in strict confidence and will only be used for the purpose of the Kwanlin Dun Rental Program.

I/we further agree and consent to credit inquiries, verification of information, and reference checks that may be made at any time in connection with this application.

 APPLICANTS SIGNATURE

 DATE

 CO-APPLICANTS SIGNATURE

 DATE

FOR OFFICE USE ONLY;

Date received: _____ Updated: _____

1. Arrears checked and verified ()
2. Reference provided ()
3. Income verification provided ()
4. If applicable-health or social letter provided ()
5. Eligible: Yes() No()
6. Acknowledgement letter sent ()

Allocated: _____, Date: _____