

KWANLIN DÜN FIRST NATION

PANDEMIC PLAN

For Citizens, Staff and the KDFN Government

Äk'an nan kay kwäjänä'da

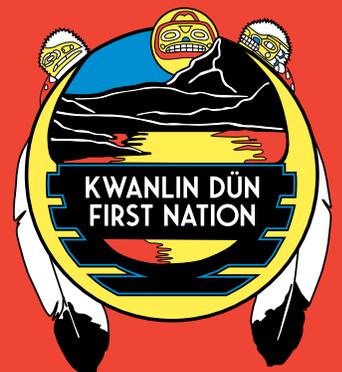
The world is sick right now

Pandemic

This document will change as guidance from Council and Yukon's Chief Medical Officer of Health changes. We will keep an up-to-date version on our website at kwanlindun.com



*Planning for a
healthy future!*



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The pandemic is an evolving situation. This Pandemic Plan will change to meet updated safety measures as the situation evolves.

KDFN will always strive to keep the most up-to-date information on our website.



To find specific safety standards in KDFN offices, please contact the department director.



DEFINITIONS

THE SAFE 6 + 1

The **Safe 6 + 1** are a set of guidelines that help prevent the spread of a pandemic.

Hint: Peek at the next page!

SOCIAL BUBBLE

A **social bubble** is made up of the people you live with and the people who regularly come into your household. Sometimes only one household can be in your social bubble; sometimes it can be several people from a few households. **Always refer to the most up-to-date recommendations from Yukon's Chief Medical Officer of Health.**

It's best to keep your social bubble small!

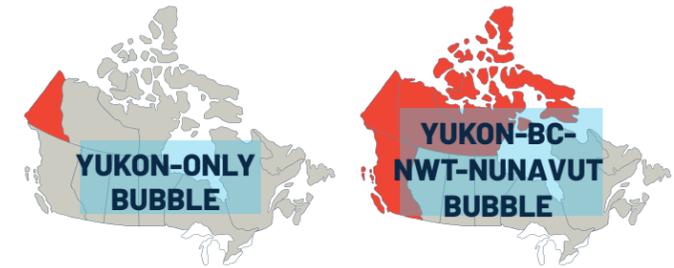


Find up-to-date recommendations at yukon.ca/en/covid-19-information

TERRITORIAL BUBBLE

A territorial bubble is made up of the places you can travel to without having to self-isolate.

Like a social bubble, a **territorial bubble** depends on recommendations from Yukon's Chief Medical Officer of Health. For example, at some points during the pandemic Yukon was its own bubble. And at other points the bubble included B.C., Nunavut and N.W.T. **It is always best to refer to the up-to-date recommendations.**



COMMUNITY SPREAD

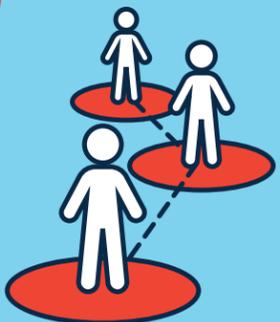
Community spread happens when someone gets the virus without any known contact with a sick person.

RECOMMENDATIONS FROM THE CMOH

The **Chief Medical Officer of Health (CMOH)** is Yukon's most trusted source of pandemic information. The CMOH makes recommendations that the public needs to follow or should follow. While KDFN looks to the CMOH for guidance, there may be times when KDFN applies additional safety measures.

THE SAFE 6 + 1

1



MAINTAIN PHYSICAL DISTANCING

Stay two meters away from anyone outside your social bubble.

2



WASH YOUR HANDS

Wash your hands frequently for at least 20 seconds. If you can't wash your hands, use hand sanitizer with at least 60% alcohol.

3



STAY HOME WHEN SICK

Stay home if you're feeling sick.

4



LIMIT GATHERINGS

Safe gathering size depends on the state of the pandemic. We rely on advice from the Chief Medical Officer of Health.

5



LIMIT TRAVEL

Limit travel to communities and be respectful while you are there.

6



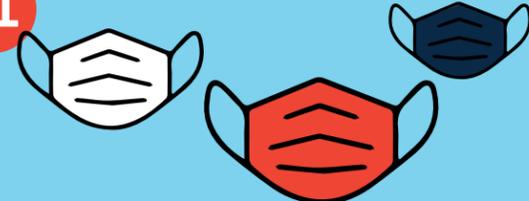
SELF-ISOLATE

Self-isolate if:

- you've been in contact with someone diagnosed with the pandemic virus; or
- you've been outside of the territorial bubble.

If you're unable to self-isolate due to your living arrangement, please contact the Natsékhi Kù Health Centre at 867-668-7289 for guidance.

+1



WEAR A MASK IN ALL PUBLIC PLACES

Wear a non-medical mask in all public places in Yukon.

PANDEMIC PLAN IN STAGES

Áyet äjù kàkwädajèl
Don't let it happen
Prevention

KDFN will always work toward preventing the spread of a pandemic. We will continue to work with safety specialists to help make this a reality.

Uk'e shàw nàkwannè
Get ready
Preparedness

A Pandemic Team has helped KDFN prepare for any pandemic. The team's focus is on Citizen and staff safety, and organizational continuity.

Nàn k'e ñch'j
You do it
Response

KDFN responses are in line with recommendations from Yukon's Chief Medical Officer of Health.

Shàwthān nāzhì jè
Get better
Recovery

KDFN can't just respond. We need to be fully operational. Recovery focuses on how we can continue within the "new normal."

Łānūr ch'u shāwthan dāk'ānāta jè

You all look after yourselves

Look after others, look after yourselves



PLANNING FOR POSSIBILITIES

The Pandemic Team works to keep you safe and the future of Kwanlin Dūn safe.

BUSINESS CONTINUITY

- Keeps critical services open and active
- Provides cross-training to staff to ensure services are maintained
- Ensures important data is backed up and protected
- Is responsive to emergency scenarios



PANDEMIC TEAM

- Enacts a Pandemic Plan based on KDFN needs
- Adopts the recommendations of the Chief Medical Officer of Health
- Provides clear communication to Citizens and staff



SAFETY SPECIALIST

- Protects and minimizes health impacts of KDFN staff
- Ensures sanitizing and disinfectant protocols are in place
- Provides safety training to all staff



*Be patient with each other
and gentle with yourself*



ROLES AND RESPONSIBILITIES

KDFN Pandemic Team

OPERATIONS LEAD

Executive Director

- Provides supervision and leadership to operations, including the implementation of the Pandemic Plan.
- Aligns and assigns operation resources.

PLANNING LEAD

Director of Governance

- Provides direction to the Pandemic Team as well as assigning planning resources.
- Coordinates the Business Continuity Plan.

SAFETY SPECIALIST

- Monitors the health and safety conditions of staff. The safety specialist has professional experience in reducing occupational hazards and exposure.

EXTERNAL LIAISON OFFICER

Director of Health and Wellness

- Monitors the health and safety conditions of the community and reports needs to the Operations Lead.

COUNCIL

- Council's leadership guides high-level decisions on pandemic-related actions.
- Council is responsible for reviewing the Pandemic Plan and determining what changes, if any, need to happen for the plan to be successful.

INFORMATION OFFICER

Communications Manager

- Develops and releases information to the community. The Operations Lead approves all messages prior to release.

FINANCE AND ADMIN LEAD

Director of Finance

- Provides financial and administrative support to pandemic response, including the implementation of the Business Continuity Plan.

LOGISTICS LEAD

Director of Finance

- Provides departments with the necessary service and material supports that they need.
- Supervises the assignment of resources.

We will get through this together



HOW THE PANDEMIC TEAM MAKES DECISIONS

Council meets in person or remotely to determine Kwanlin Dün's response.

The **Chief** will contact the **Executive Director** when Yukon's recommendations change.

The **Executive Director** will contact:

1. Pandemic Information Officer

The **Pandemic Information Officer** will draft public messages.

2. Safety Specialist

The **Safety Specialist** will work with department directors to make sure KDFN offices are meeting safety protocols.

3. External Liaison Officer

The **External Liaison Officer** will work with the Health and Wellness team to determine the best approach to keeping Citizens safe.

4. Logistics Lead

The **Logistics Lead** will contact each department director to ensure they have the necessary IT resources needed.

5. Finance and Administration Lead

Finance and Administration Lead will work with the **Planning Lead** to contact each department director to ensure the Business Continuity Plan is being reviewed.

6. Planning Lead

7. Department Directors

The **department directors** will contact managers and/or staff to ensure they are aware of the move into another phase. They will instruct managers on what steps will be taken.

IF THERE IS COMMUNITY SPREAD

Executive Director

If there is community spread, the **Executive Director** will also contact the **Pandemic Team**.

External Liaison Officer & Information Officer

The **Pandemic Team** will work closely with the **External Liaison Officer** and the **Information Officer** to make sure Citizens have current pandemic-related information.



The **Pandemic Team** will also have a dedicated phone line for Citizens to reach out and ask pandemic-related questions.

IMMEDIATE RESPONSE

We will respond quickly to keep Citizens and staff safe and informed.

CITIZENS

- The Pandemic Team is set up to help Citizens and there is a dedicated phone line in place.
- Citizens are discouraged from travelling.
- Pandemic-related safety signs are placed in prominent places throughout the community.
- Citizens are encouraged to stay home and practice the Safe 6 + 1.
- Citizens may access critical services by phone or by appointment, in some cases.
- Gatherings are not permitted. House parties are not permitted.
- Social bubbles are limited to one household.
- Those who are vulnerable may reach out to the health centre for additional assistance.
- Citizens are encouraged to continue traditional practices of hunting, fishing and engaging in land recreation, while remaining in their social bubble. Citizens should be mindful of their own wellbeing, as well as the wellbeing of the animals and the animal population.

STAFF

- All critical service staff still come to work. If there are no staff available, department directors will attempt to contract the services.
- All KDFN worksites have increased sanitation protocols in place.
- Staff who are able to work from home are directed to do so.
- All work-related travel is suspended.
- All staff are expected to practice the Safe 6.
- Staff are discouraged from travelling and are advised to stay home whenever feasible. Anyone returning from outside the Yukon must self-isolate for 14 days.
- All working staff are required to meet operational requirements.

KDFN GOVERNMENT

- All offices are closed to the public. Critical services are available by appointment only.
- All KDFN worksites have increased sanitation protocols in place.
- Dusk'a is closed, except for children of essential workers.
- Natsékhi Kù Health Centre is closed, except for critical services. All other services are by appointment only.
- Critical services for Elders are available by appointment only. Day programs for Elders are suspended.
- All staff are expected to practice the Safe 6.
- In-person Council meetings are suspended.

While KDFN looks to the Chief Medical Officer of Health for guidance, there may be times where KDFN applies additional safety measures.

CAUTIOUS RESTART

We keep Citizens and staff safe while reopening KDFN services.

CITIZENS

- Social bubbles are limited.
- Citizens are encouraged to stay home and practice the Safe 6.
- All citizens are discouraged from travelling.
- Updated pandemic-related safety signs are placed in prominent places throughout the community.
- Citizens may access critical services by appointment or phone.
- Gatherings of up to 10 indoors and outdoors are cautiously permitted, as long as physical distancing is practiced. House parties must follow these guidelines.
- Funerals and potlatches have relaxed restrictions but must have a public health assessment completed. Attendees must practice social distancing.
- Those who are vulnerable may reach out to the health centre for additional support.
- Citizens are encouraged to continue traditional practices of hunting, fishing and engaging in land recreation, while remaining in their social bubble. Citizens should be mindful of their own wellbeing, as well as the wellbeing of the animals and the animal population.

STAFF

- All critical service staff still come to work.
- All KDFN worksites have increased sanitation protocols in place.
- Any number of staff are able to work in a KDFN office, provided they are able to maintain a two-meter distance from each other. Staff who are able to work from home are asked to do so.
- All work-related travel is suspended.
- All staff are expected to practice the Safe 6.
- Staff are discouraged from travelling and are advised to stay home whenever feasible.

KDFN GOVERNMENT

- All offices are closed to the public. Critical services are available by appointment only.
- All KDFN worksites have increased sanitation protocols in place.
- Dusk'a is open to all children. Significant disinfectant procedures are in place in Dusk'a.
- Natsékhi Kù Health Centre remains closed, except for critical services. All other services are by appointment only.
- All staff are expected to practice the Safe 6.
- Critical services for Elders are available by appointment only. Day programs for Elders are suspended.
- Council meetings may proceed online or in person, as long as a two-meter distance is established.

While KDFN looks to the Chief Medical Officer of Health for guidance, there may be times where KDFN applies additional safety measures.

OPERATIONAL RECOVERY

We ease our way into operational recovery

CITIZENS

- Social bubbles are limited.
- Citizens are encouraged to stay home and practice the Safe 6.
- All citizens are discouraged from travelling.
- Updated pandemic-related safety signs are placed in prominent places throughout the community.
- Citizens may access critical services by appointment or phone.
- Gatherings of up to 10 indoors or 50 outdoors are cautiously permitted, as long as physical distancing is practiced. House parties must follow these guidelines.
- Funerals and potlatches have relaxed restrictions but must have a public health assessment completed.
- Those who are vulnerable may reach out to the health centre for additional support.
- Citizens are encouraged to continue traditional practices of hunting, fishing and engaging in land recreation, while remaining in their social bubble. Citizens should be mindful of their own wellbeing, as well as the wellbeing of the animals and the animal population.

STAFF

- All critical service staff still come to work.
- All KDFN worksites have increased sanitation protocols in place.
- Any number of staff may work at a KDFN office, provided they are able to maintain a two-meter distance from each other. Staff able to work from home are asked to do so, but departments begin planning for them to return to the office.
- All work-related travel is suspended.
- All staff are expected to practice the Safe 6.
- Staff are discouraged from travelling and are advised to stay home whenever feasible.

KDFN GOVERNMENT

- All offices are closed to the public. Critical services are available by appointment only.
- All KDFN worksites have increased sanitation protocols in place.
- Dusk'a is still open to all children and maintains a strict disinfectant protocol.
- Chief and Council meetings may proceed as long as they are able to maintain two-meter distance.
- While Natsékhi Kù Health Centre remains closed, some health programs are open by appointment. Critical services are still offered.
- Critical services for Elders are available by appointment only. Day programs for Elders are suspended.

While KDFN looks to the Chief Medical Officer of Health for guidance, there may be times where KDFN applies additional safety measures.

LONG-TERM CHANGE

We embrace the new way of life and focus on long-term sustainability.

CITIZENS

- Social bubbles are limited.
- Citizens are encouraged to practice the Safe 6.
- All citizens are encouraged to be cautious while travelling.
- Pandemic-related safety signs are updated throughout community.
- Citizens may access critical services by appointment or phone.
- Most offices are open by appointment only.
- Gatherings of up to 10 indoors or 50 outdoors are cautiously permitted, as long as physical distancing is practiced. House parties must follow these guidelines.
- Those who are vulnerable may reach out to the health centre for additional support.
- Citizens are encouraged to continue traditional practices of hunting, fishing and engaging in land recreation, while remaining in their social bubble. Citizens should be mindful of their own wellbeing, as well as the wellbeing of the animals and the animal population.

STAFF

- All KDFN worksites have increased sanitation protocols in place.
- Any number of staff are able to work in an office provided they are able to maintain two-meter distance from each other. Staff able to work from home may be asked to do so when unable to meet these circumstances.
- All work-related travel requires comprehensive safety protocols be in place to protect both staff and the community being visited.
- All staff are expected to practice the Safe 6.
- Staff who travel outside the Yukon bubble are required to self-isolate upon their return.
- Staff who travel inside the Yukon bubble are required to wear a mask for two weeks upon their return.

KDFN GOVERNMENT

- Offices are open to the public, but must have parameters in place to protect staff and citizens.
- Offices that are not open to the public are open via appointment only.
- All KDFN worksites have increased sanitation protocols in place.
- All entrances and exits must have a hand sanitizer station in place.
- Common areas may have a staff limit specific to the space. The limit will be posted.
- A General or Special Assembly may be called, provided there are sufficient supports to do a virtual assembly.
- Critical services for Elders are available by appointment only. Day programs for Elders are suspended.

While KDFN looks to the Chief Medical Officer of Health for guidance, there may be times where KDFN applies additional safety measures.

ASK US ANYTHING

Nän k'e kwänje nän je

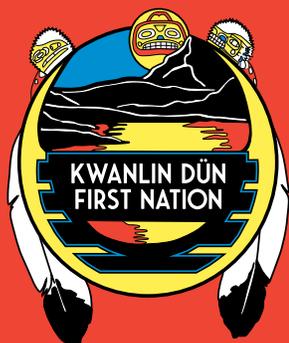
You can talk to us

We would like to hear from you

EMAIL: communications@kdfn.net



*Shäw nithän | Gùnátchîsh | Mähsí'cho | Thank you
Elder Linda Harvey, Elder Louie Smith, and Elder Anne Ranigler for translation services.*



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