



Kwanlin Dün First Nation

School Supply (Kindergarten to Grade 12)

Bursary Policy

Initial Approval Date: June 13, 2018	Revised Date: July 13, 2021
Legislative Authority:	Policy Authority: OIC-2021-25
Administrative Authority: Education and Social Development	

Policy Statement and Scope

1. The Kwanlin Dün First Nation (KDFN) acknowledges the value of both traditional education and classroom studies and is committed to the educational support of KDFN citizens.
2. The School Supply Bursary assists with the purchase of school supplies and payment of school fees for KDFN students in kindergarten to Grade 12.

Eligibility

3. Recipients must be KDFN citizens (registered with the Registrar and on the Kwanlin Dün Citizenship List) attending Kindergarten to Grade 12.

Funding Level

4. Each approved Kindergarten to Grade 12 KDFN student will be awarded one bursary per school year, which shall be the same for all recipients in a given year.
5. KDFN will determine the bursary amount annually through the usual budget process.

Procedures

6. Individuals may submit applications starting on August 1 each year.
7. Applications are due on September 15, or, if that date is a weekend, the first working day after, unless otherwise permitted by the KDFN Manager of School-Age Education.
8. KDFN will accept applications from:
 - 8.1 Parents or guardians of eligible students or
 - 8.2 Students who are at least 16 years of age as of August 1 in the year of application.
9. KDFN may not accept incomplete or unsigned application forms. Incomplete forms may result in a delay of payment.

10. The KDFN Manager of School-Age Education and Education Support Coordinators are responsible for:
 - 10.1 Making application forms available at the Kenädän Kù - House of Learning, the Main Administration Building, and on the KDFN website by August 1 each year.
 - 10.2 Receiving and processing applications forms, distributing payment, and maintaining annual records of payment.
 - 10.3 Providing written notification to applicants who are not approved for the bursary, with reasons.

Appeals

11. Applicants not approved for the bursary may direct appeals to the KDFN Manager of School-Age Education in writing or in person by appointment within 30 days of the written notification of decision.